



Sustainable Cottenham
Notes from the Meeting held at 19.30hrs on 2 September 2019
At 11 Margett St, Cottenham



Present: Christine Ward, Terry Jackson, Peter Pilbeam, Jane Heath, Beth Fleetwood, Justin Hiscock, Sandra Cross

Apologies: Catherine Burch

		Action
1	<p>Welcome/Opening comments Chris Ward opened the meeting as Chair, and it was agreed that at future meetings the minutes of the last meeting would be approved and matters arising (not otherwise appearing on the agenda) discussed.</p>	Chair / Secretary
2	<p>Progress on the new Structure of Sustainable Cottenham</p> <ul style="list-style-type: none"> a. <u>Banking</u>. A new account has been set up with Lloyds bank. b. <u>Income</u>. Our share of the surplus from this summer's Fen Edge Festival was £1,200, and surplus recyclable cup sponsorship from Voland brought in a further £180. These amounts have been paid into the account. c. <u>Financial Year End</u>: A vote was taken to establish the group's financial year end at 31 December, to allow an Annual General Meeting in the spring. d. A letter of thanks will be sent to FECA by the Secretary. e. <u>Management Committee</u>. Terry Jackson, Peter Pilbeam, and Beth Fleetwood volunteered to be members. Sandra Cross will attend when she can. f. <u>Plastics sub-committee</u>. Jane Heath, Beth Fleetwood, Sandra Cross and Chris Ward volunteered to be members. Catherine Burch has indicated previously that she would join, and Heather Scicluna and Glynis Pilbeam may wish to volunteer also. g. <u>Membership</u>. Group membership will be discussed at future meetings. h. <u>Safeguarding</u>. Policies based on the Care Network suggestions for both Young People, and Vulnerable Adults, were adopted in principle, with amendments to reflect our own situation. Amended versions of these adopted policies will be distributed with the minutes of this meeting and will be put on the website. They must be reviewed annually. i. <u>Public Liability</u>. A public liability insurance policy, from a number researched by Chris Ward with the help of insurance brokers, was selected. Including legal costs insurance this policy from 'Access' has a cost of £250.56, and was approved. NB The cost was misquoted at the meeting and will be £242.56. 	<p>Treasurer / Chair</p> <p>Secretary</p> <p>Chair</p> <p>Chair / Secretary</p> <p>Treasurer / Chair</p>
3	<p>Social Cohesion, Inter-Generational Events: Cottenham Connected</p> <ul style="list-style-type: none"> a. <u>Funding</u>. An application for £610 has been submitted to the SCDC Community Chest, to cover expenses for the first 6 events, but not yet approved. We are committed to monthly events from September to December. b. Justin Hiscock and Chris Ward will attend the first event. 	
4	<p>Zero Carbon Communities Grant</p> <ul style="list-style-type: none"> a. SCDC are holding a meeting to encourage participation in the scheme on Wednesday 4 September. Jane Heath and Justin Hiscock will attend. With a short timeframe for applications we will need to have ideas quickly. 	

	<p>b. Beth Fleetwood and Catherine Burch have volunteered, with Justin and Jane, to form a working group. Chris would be involved where possible.</p>	
5	<p>Feast Parade Sunday 13 October</p> <p>Possible involvement at the event will be discussed at the next Plastics meeting.</p>	
6	<p>Litter Pick Saturday 2 November</p> <p>Chris Ward has booked the pickers – please put in your diaries. Peter, Justin, Terry and Sandra confirmed they would be able to help. Refreshed versions of the posters (in green and white?) would be prepared by Chris.</p>	Chair
7	<p>Any other business</p> <p>a. <u>Extinction Rebellion</u> After their unexpected appearance on the village green last week, Sandra Cross will try arrange a more structured meeting to discuss their approach.</p> <p>b. <u>Vegan Social</u>. Beth Fleetwood is keen to push ahead, but we must find the best format. She will bring some ideas to the next meeting.</p>	Beth
	<p>Date of next meeting: 19.30hrs on Monday 30 September at 11 Margett Street.</p>	All

Justin Hiscock Joint Secretary at 13.00hrs on 3 September 2019