



Sustainable Cottenham
Notes from the Management Committee Meeting
held at 19.30 on 28 January 2020
At 11 Margett St, Cottenham



Present: Chris Ward, Jane Heath, Catherine Burch, Terry Jackson, Peter Pilbeam.
Apologies: Justin Hiscock, Sandra Cross, Beth Fleetwood, Vicky Lacey

		Action
1	<p>Minutes of meeting 12.12.19: matters arising</p> <p>a. <u>SusCott charitable status</u> – CW reported the application still being processed by the Charity Commission – outcome expected in 3-4 weeks.</p> <p>b. <u>Membership arrangements</u> – CW had sent out forms for committee and others to register membership.</p> <p>c. <u>Repair Café 4 April</u> – VL list of tasks where help called for:</p> <ul style="list-style-type: none"> - posters: VL to send digital file to CW [or bring ready-printed to next meeting, 16.03, if in time]; print 10 posters + A6 leaflets for Community Centre; PP & JHis to distribute/post - set up and take down on day - looking after repairers - photography - greeting 'clients' and registering repair – extra helper at busy times <p>SusCott to have info point. CW will borrow PC table-top screens; and liaise with VL</p>	<p>VL, CW, PP, JHis</p> <p>CW, CB, JHis</p> <p>CW</p>
2	<p>Financial Position</p> <p>a. <u>Account current balance</u> was £1450.</p> <p>b. <u>Sunday Socials funding</u> –the scheduled sessions up to April would be covered by the initial SCDC Community Chest grant of £610. CW was due to meet with reps of the Cambs Community Foundation re the Innovate & Cultivate grant of £4015 applied for [<i>Post-meeting update – grant offer for full amount confirmed</i>]. She hoped to be able to confirm that the timescale for use of this grant could, if needed, be extended through to 2021. She noted that while Sunday Socials could potentially be floated off to become a separate organisation, she had reservations on grounds of the admin burden this would impose on the project workers.</p> <p>c. <u>Presentation of financial report to committee</u>: agreed on need for an overview including info enabling committee to monitor the position of individual project budgets. CW to research how to present interim accounts; CB to consult Bob Turner [FECA treasurer].</p>	<p>CW</p> <p>CW, CB</p>
3.	<p>Reports</p> <p>a. <u>Plastic Free Cottenham Group</u> – minutes of two previous meetings were noted. JHea highlighted the Primary School's call [via Claire Weston, member of the PFC group] for volunteers with expertise that could support the school's 'greening' efforts. PP offered talk on wildlife in gardens. JHea to give PP the link to Claire. Also reported that FECA website now has page giving t's & c's for borrowing reusable cups.</p> <hr/> <p>b. <u>Eco Eats</u> [EE management team JHea, CW, CB, AS, JHis] – a number of key dates/events were identified for initial promotion of the project – these will be built into the promotion/communication strategy being drawn up by AS and CB. Discussion of possible launch event tied in with Community Centre AGM on 30 April. Eco Eats potential participants could attend by invitation. Consult with Mike Smith at Feb 11th meeting.</p>	<p>PP, JHea</p> <p>CB, AS</p> <p>JHea, others</p>

