



Sustainable Cottenham
 Notes from the Management Committee Meeting
 held at 19.30 on 16 March 2020
 remotely via Zoom and at 11 Margett Street



Present: Chris Ward, Clare Adamson and, remotely, Jane Heath, Catherine Burch, Peter Pilbeam.

Apologies: Justin Hiscock, Vicky Lacey

Clare Adamson was welcomed as a new member of the Committee

		Action
1	<p>Minutes of meeting 28.01.2: matters arising</p> <p>a. <u>SusCott charitable status</u> – CW reported queries from the Charity Commission re the proposed objectives; and requirement for a business plan. She would consult with other proto-trustees on amendments etc. Since the meeting the charity registration has been approved – SusCott is now charity number 1188763.</p> <p>b. <u>Memberships</u> – memberships are coming in gradually</p> <p>c. <u>Newsletter and calendar</u> – CW reported both items in progress. The calendar would list SusCott events and other relevant local events.</p> <p>d. <u>Social media/communications group</u> – no meeting held. The group may be motivated to activate itself when we can get going with messaging related to Eco Eats.</p> <p>e. <u>Google analytics and Facebook</u> – Google analytics computes and compares data over 30 day periods. It shows which pages have been looked at. CW reported most popular pages initially are: home; Eco Eats; other activities. SusCott's FB page now links automatically to our webpage.</p>	<p>CW</p> <p>CW</p>
2	<p>Finance</p> <p>a. Financial report 01.01.20 to date had been circulated – showed total funds of £4054, with restricted funding identified for Cottenham Connected and Eco Eats. The report was presented in an accounts ledger spreadsheet developed by CW. Everyone welcomed the new format which clarifies tracking of expenditure under the categories of unrestricted or restricted/project funds.</p> <p>CB reported a helpful meeting with Bob Turner [FECA treasurer]. Following his advice she wanted to slightly amend the ledger format to facilitate monthly reporting – would discuss with CW.</p>	<p>CB, CW</p>
3.	<p>Reports</p> <p>a. <u>Plastic Free Cottenham Group</u> – no further meeting to report</p> <p>b. <u>Eco Eats</u> [EE Working Group JHea, CW, CB, AS, JHis] – the WG was still cautiously planning for the October Festival weekend. Proposed Launch event doubtful. Articles had been sent to CNL and FECA news [update – CNL April issue publication cancelled].</p> <p>JHea reported FECA had confirmed a grant of £300 towards Eco Eats – in line with the estimated grant figure included in the project budget.</p>	

	<p>c. <u>Cottenham Connected</u> – CW reported that the Cambs Community Foundation Innovate & Cultivate grant of £4000 had been awarded subject to confirmation of our charitable status [now confirmed]. Sunday Socials were still being funded from the earlier Community Chest grant balance - currently c. £400.</p> <p>CW with Andrea Cowley and Sarah Bellow had decided to go ahead with the next two meetings [subsequently cancelled]. It may be necessary to find another way to socialise eg phone calls. CW said a new group, Cottenham Neighbours, was being set up in response to COVID-19 – she and Andrea Cowley were liaising.</p>	CW
4.	<p>Vegan Market 28 March</p> <p>CA [Village Vegan, organiser of the Vegan Market] outlined the background to her Vegan Market initiative which she hoped would become a regular event in the village. The 28 March market had been cancelled but would be rescheduled when possible.</p>	
5.	<p>Repair Café 4 April</p> <p>Cancelled – info received from Vicky Lacey, organiser.</p>	
6.	<p>Village Litter Pick & Cycle Path Clear</p> <p>Cancelled [decision subsequent to meeting]. PP noted that the event had been registered with Surfers Against Sewage as part of their Big Spring Beach Clean.</p>	
7.	<p>Sustainability Event, Rampton 29 Feb - report</p> <p>SusCott stand manned by CW, PP and Glynis Pilbeam. CW reported an impressive, buzzy event, enthusiastic volunteers, useful interest in SusCott eg Eco Eats, reusable cups.</p>	
8.	<p>Annual Parish Meeting</p> <p>Agreed that CW make a presentation on SusCott [but meeting now cancelled].</p>	
9.	<p>Any Other Business</p> <p><u>South Cambs Zero Carbon Communities Workshop 7 March</u>: JHea attended this event [together with two new Cottenham Parish Councillors]. Sessions included context and data on the zero carbon challenge for the district; and presentations from voluntary groups eg Cambridge Carbon Footprint, a cargo trike project in Cambridge and tree planting in the Wilbrahams. Presentations can be accessed here: https://www.scams.gov.uk/climate-change/climate-emergency-workshop/ After the meeting a 'Slack' group was set up for online sharing between local ZC projects [I have not signed on – anyone interested I'll send you the long link]. There is also a ZC Communities newsletter published by S Cambs, here: https://www.scams.gov.uk/climate-change/zero-carbon-communities-newsletter/</p>	
10.	<p>Date of Next Meetings</p> <p>Plastic Free Group 19 March – cancelled SusCott Main Group – no date set</p>	