



SUSTAINABLE COTTENHAM
Minutes of Management Committee Meeting
held at 19.30 on 7 February 2024 at 11 Margett Street



Present: Chris Ward [chair], Vicky Lacey, Jane Heath, Peter Pilbeam, Justin Hiscock, Catherine Burch, Sandra Cross

Apologies: Alison Gascoigne, Mardie Sutton, Timur Jack-Kadioglu, Beth Fleetwood

		Action						
1	Minutes of last meeting, 29 November 2023 Agreed as correct.							
2	Matters Arising Repair Café in need of bank account and card reader. <u>Agreed</u> SusCott to purchase card reader, linked to our account. Will be used eg for Swish, FEF, donations. Chris to follow up [update: Chris has ordered Sumup card, cost £59]	CW						
3	Financial Report Financial statement noted – total funds including cash £2236.86, as below: <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Unrestricted funds</th> <th>Restricted - Cott Conn</th> <th>Restricted - Eco Eats</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">£443.93</td> <td style="text-align: center;">£445.37</td> <td style="text-align: center;">£1,347.56</td> </tr> </tbody> </table>	Unrestricted funds	Restricted - Cott Conn	Restricted - Eco Eats	£443.93	£445.37	£1,347.56	
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4	Reports from Sub-Groups 4.1 <u>Nature Recovery</u> : Justin [Group chair] reported. Group set to meet shortly. [26 Feb] Thanks to Chris & Simon Ward for sow thistle clearance around new pond on Old Rec. Nature Audit – group has system for recording in place. Alison Gascoigne developing audit/recovery plan. Corporate volunteers [coordinated by Will Poetz, Employee Volunteering] are available for work parties – need to identify a suitable task eg sow thistle clearance, clearing moat in Autumn. EV could help Community Allotment? Jane to pass W Poetz contact to CA. Chris liaising between NR Group [rep Laura Osborne] and Parish Council re planning for No Mow May. PC's Climate & Ecological Emergency Working Group considering tree planting, using tree bundles from Woodland Trust. As first step wants Tree Plan for PC owned land to determine suitability, and is asking NR group to take this on. In response to query, confirmed that participants in NR group working parties are not recorded so not contacted with info re future sessions. 4.2 <u>Eco Eats</u> : Jane [EE coordinator] Contacts and soundings made but no tangible progress. Costed proposal still awaited from Community Allotment re development of 'junior orchard'. Bea Brown is open to tutoring cookery workshops, but a suitable host/context needed. Occasional stand in Community Café is a possibility – could promote all/any SusCott theme, not just EE. Vicky reported CPS new Eco Council Lead is Lucy Dayer. Current Year 4 Community Outreach project is on Sustainable Cottenham. Agreed the EE Working Group to meet after mid-March. 4.3 <u>Plastic Free Group: Mass Unwrap</u> : [Beth, organiser]. Beth has contacted Naomh Cambell, Coop, but nothing further to report. [Update: provisionally event in June, to tie in with Big Green Week.] SAS has circulated [Jane] info on the Big Plastic Count, 11-17 March, organised by Everyday Plastic & Greenpeace. Jane to send link to Vicky for FB post.	<p style="text-align: center;">JHi</p> <p style="text-align: center;">AG</p> <p style="text-align: center;">JHe</p> <p style="text-align: center;">CW</p> <p style="text-align: center;">CW / JHi</p> <p style="text-align: center;">JHe</p> <p style="text-align: center;">BF</p> <p style="text-align: center;">JHe /VL</p>						

	<p>4.4 <u>Energy Saving</u>: Chris reported on thermal imaging surveys done in late January by Chris, Peter, Simon Ward and John Scott [volunteer helper, not trained]. 15 houses surveyed plus extras including Scout Hut and Church Hall. Survey results felt to be limited, no major revelations – seemingly interest in surveys coming from people already in the know and acting on problems.</p> <p>Is it worth repeating next year, and how to extend scope to reach those less aware? Chris will sound out John Scott re taking on the organisation next year.</p> <p>Discussion re acceptability of photographing houses from street and then alerting owners to significant points of heat loss.</p> <p>4.5 <u>Parish Council Climate & Ecological Emergency Working Group</u>: Chris agreed to circulate minutes of CEEWG meetings to committee. [the CEEWG is a PC group jointly with On the Edge and SusCott. Members include Chris, Beth and Peter].</p>	<p>CW</p> <p>CW / JHe</p>
5	<p>Forthcoming Events</p> <p><u>5.1 Clothes Swish Saturday 16 March</u> Vicky & Catherine [organisers] At Village Hall, 1.45-3.45 Refreshments by PTCA. Stalls by Community Allotment, Green Blue You [tbc]. 18 volunteers enlisted – including one [Dannie] in response to CNL article. Donations will be collected by bucket and/or using Sumup card reader. Event on FB – high level of interest registered. Poster distribution in progress – Justin will do roadside boards. <u>Agreed</u> to run SusCott stall. TV screen available for ppt presentation. Vicky to source posters on climate impact of clothing. Given the number of occasions for running stands, it was <u>agreed</u> to purchase a table-top set of display screens. Jane to research options. Approx cost iro £130, cost to be shared between unrestricted funds [2/3rd] and EE budget [1/3rd].</p> <p><u>5.2 Litter Pick/Cycle Path Sat 27 April</u> Peter & Justin [organisers] Village Hall booked – large ground floor hall. Chris to hand over check list and refreshment supplies. Asa French will circulate poster/info to all scout groups. Cakes volunteered by Catherine, also Vicky and Beth tbc. Cycle Path – organisers will decide whether or not to include this.</p> <p><u>5.3 Fen Edge Festival 21-23 June</u> Reusable cups – Chris organising, FEF taking on more of a role. Catherine offered to help, hoped John Scott will too. Stand – booked for Saturday and Sunday. <u>Agreed</u> we do both days. No separate Eco Zone this year – SusCott stand could be on Green. Ideas for stand so far – highlight nature recovery activity; have rail of left-over clothes from Swish. Agreed to delegate detailed planning to working group – Chris, Jane, Vicky. Group to meet after Swish/mid-March. Repair Café, in Village College, confirmed as on Sat 22nd, 10 - 1.00. Jane liaising with FEF re encouraging other sustainability groups and businesses to book stands.</p> <p><u>5.4 Yard Sale</u> Keep in mind but not for this year.</p>	<p>VL / CB / JHi</p> <p>VL</p> <p>JHe</p> <p>PP / JHi CW</p> <p>CB / VL / BF</p> <p>CW</p> <p>CW / VL / JHe</p> <p>JHe</p>
6	<p>Ready Made Educational Packages for Scouts and Guides</p> <p>Both scout and guide coordinators have been asked for feedback on how our proposed packages would fit with their badge themes. Responses awaited.</p>	

7	<p>Fund Raising</p> <p>7.1 <u>Co-op</u>: Scheme has changed, not now linked to members' in-store spending. But supporter numbers still count towards the final amount received so important to go on encouraging members to choose SusCott as their cause. SusCott will receive at least £1000, now with an interim payment at the end of Feb. [Update: amount of interim payment £785.20.]</p> <p>7.2 <u>Rotary Club</u>: Reapply in autumn but application must be based on specific project.</p>	All
8	<p>Publicity/Social Media</p> <p><u>CNL</u> April/May. Deadline 1 March Simon Ward has sent an item on environment, with photo. Litter pick in events listing.</p> <p><u>FEN</u> Summer. Deadline 26 Feb. Events listings only – Litter Pick, FEF [update: poss Mass Unwrap if date confirmed]</p> <p><u>Social media</u> – Vicky posting re Swish.</p>	VL VL VL
9	<p>Any Other Business</p> <p>9.1 <u>Sustainable Rampton</u>: new group initiated by Sharon Waller. Possible link-up for cycle path clearance. Will take Recipe Books to sell.</p> <p>9.2 <u>Keeping Sub-Group and general members informed</u>: Management Committee minutes are posted on SusCott website. Agreed when done to mail out alert to membership, with summary in covering email.</p>	CW / JHe
9	<p>Date of Next Meeting & AGM</p> <p><u>Management Committee</u>: Wednesday 27 March, 7.30 pm at 11 Margett Street</p> <p><u>AGM</u>: Wednesday 15 May at 11 Margett Street</p>	