



## SUSTAINABLE COTTENHAM

**Minutes** of Management Committee Meeting  
held at 19.30 on 27 September 2023 at 11 Margett Street



Present: Chris Ward [chair], Vicky Lacey, Jane Heath, Peter Pilbeam

Apologies: Justin Hiscock, Beth Fleetwood, Alison Gascoigne, Sandra Cross, Catherine Burch

		Action						
1	<p><b>Minutes of last meeting, 14 June 2023</b> Agreed as correct.</p>							
2	<p><b>Financial Report</b> A financial statement of income and expenditure was noted. Total of current funds held as at 19 September '23 [bank balance plus cash] is £2377.89.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Unrestricted funds</th> <th style="width: 33%;">Restricted - Cott Conn</th> <th style="width: 33%;">Restricted - Eco Eats</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">£584.96</td> <td style="text-align: center;">£445.37</td> <td style="text-align: center;">£1,347.56</td> </tr> </tbody> </table>	Unrestricted funds	Restricted - Cott Conn	Restricted - Eco Eats	£584.96	£445.37	£1,347.56	
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4	<p><b>Reports from Sub-Groups</b></p> <p>5.1 <u>Nature Recovery</u>: Justin Hiscock is chairing – role to be rotated. Mardie Sutton Secretary [acting]. Group due to meet on 9 October. A working party of volunteers from Astra Zeneca, organised by CIC Employee Volunteering, will be doing clearance, coppicing etc at Fen Reeves Wood on 28 Sept. Setting up with the CIC has been managed by Justin and Simon Ward.</p> <p>5.2 <u>Eco Eats</u> – The Eco Eats Working Group met on 25 July. Agreed project should continue as a strand of SusCott’s work, drawing on dedicated grant funding held in budget. Jane liaising with Community Allotment re possible grant support and collaboration with the CA given its encouragement of ‘grow your own’ esp with young people; CA obtaining estimate for work to clear ground and plant small orchard. EE also looking for ways to engage young people and families in cookery workshops eg cookery package for scouts/guides. Dependent on finding suitable tutor. A further idea is to explore possible scope for collaboration with the Community Café, such as incentives to try veggie dishes. A SusCott/Eco Eats stand at the Repair Café on Oct 14 was decided on, with food waste leaflets etc from Shared Waste Service.</p> <p>5.3 <u>Plastic Free Group</u> – Beth had noted she would contact Naomh Cambell, Coop Member Pioneer, re organising a Mass Unwrap, provisionally next Spring.</p>	<p>Jane</p> <p>Jane</p> <p>Jane</p> <p>Jane, Vicky</p> <p>Beth</p>						
5	<p><b>Energy Drop-in Event Tues 19<sup>th</sup> September at the Community Centre, 5.30 -9.00</b> Jane &amp; Chris reported on the event. An excellent line-up of specialist advisers and organisations; equally good series of short talks; extremely disappointing turn-out of less than 20 visitors. It was felt that as much as possible had been done on publicity. £25 was spent to boost the FB posts but Vicky said only the event was boosted, not the posts, so not very effective. Thanks due to helpers before and on day – Chris, Jane, Vicky, Beth, Heather Scicluna – and good collaboration with Community Centre. Conclusion is that this kind of event is not inherently attractive [even with the lure of winning a Chequers Sunday lunch or pizza]; better to aim to piggy back on other events which can attract an audience.</p>							
6	<p><b>Litter Pick Sat 18 November, 2-5.00 pm</b> Posters ready. Distribution by Justin &amp; Peter. Vicky to create FB post.</p>	<p>Justin, Peter, Vicky</p>						

	<p>Cycle path – Chris will contact group who have done job previously. If at least 6 volunteer, will include cycle path clearance.</p> <p>Cakes for tea – Beth has offered one. Chris will buy biscuits if needed.</p> <p>Village Tidy Up Day [17 Sept] – Parish Council initiative. No-one had participated. The approach was to encourage street-by-street initiatives - are there any elements of this approach that could be taken up for our Litter Picks?</p>	<p>Chris</p> <p>Beth, Chris</p>
7	<p><b>Thermal Imaging</b></p> <p>Fran Sutton, Home Energy Officer at CCF, is supporting us by assigning training places and a camera loan booking for 19-28 January. Chris, Peter and Simon Ward to be trained. Chris &amp; Simon will do surveys at weekends, Peter weekdays.</p> <p>Only a limited number of surveys can be done in the time. Approx 11 people signed up already. Circulate offer to membership – but advertise ‘subject to availability’.</p> <p>Chris will contact participants to brief them in advance of how survey works.</p> <p>Info assembled for the Drop-In may be useful for advice on how to act on survey results.</p> <p>Possibility of inviting case studies for publication – would need permission to make follow-up contacts.</p>	<p>Chris, Peter</p> <p>Chris</p>
8	<p><b>Clothes Swish Spring 2024</b></p> <p>Provisionally Feb, Vicky to check Village Hall availability. Noted the free hire offer can extend beyond end of March if needed.</p> <p>Vicky will discuss with Catherine.</p> <p>The event would not be a fundraiser. A seed swap run by the Community Allotment might be a way to fill gap after clothes deliveries and before sales.</p> <p>Main concern is number of volunteers needed. Vicky to do recruitment drive – but we should set a review date and be prepared to drop the plan if not feasible.</p>	<p>Vicky</p> <p>Vicky, Catherine</p> <p>Vicky</p>
9	<p><b>Fund raising</b></p> <p>7.1 <a href="#">Co-op Local Community Fund</a> – Application submitted and result expected soon. [Update, SusCott approved as a Community Fund cause for year from 22 Oct to 19 Oct '24. Chris attending webinar on 18 Oct for briefing.] Potential to raise c. £1000.</p> <p>7.2 <a href="#">Rotary Club Cambridge South</a> - Chris has applied, on same lines as for Coop. Result expected end Nov. This fund shares money raised at Christmas.</p> <p>7.3 <a href="#">Clothes Swish</a> – donations only on the day.</p> <p>7.4 <a href="#">SCDC Biodiversity Fund</a> (Community Chest) – amounts up to £2000. For Nature Recovery group to apply, when they have a suitable project planned.</p>	<p>Chris</p>
10	<p><b>AOB</b></p> <p>10.1 <u>Publicity/social media</u>: FEN and Cottenham Newsletter: deadlines FEN 30 Oct, CNL 1 Nov. Items – Thermal Imaging surveys on offer; Drop-In report; Nature Recovery report re Employee Volunteers working party, call for volunteers for winter activities; Swish – call for volunteers.</p> <p>10.2 <u>Yard Sale 2024</u>: in May? Fundraiser for SusCott. To avoid outliers, use Village Green and other green spaces in village.</p> <p>10.3 <u>Ready-made educational ‘packages’</u> to offer to scout/guide groups etc. Peter confirmed he can create slide show, with props and ID quiz, on local biodiversity and conservation. Beth has also offered packages on wildlife, and on plastics. Eco Eats cookery session if tutor can be found.</p> <p>10.4 <u>Repair Café</u>: 14 October at Cottenham Community Centre. Vicky organising. Jane running SusCott/Eco Eats stand [see 5.2].</p> <p>10.5 <u>Cottenham Library Green Week</u>, 3<sup>rd</sup> Oct SusCott posters, upcoming events</p>	<p>Vicky &amp; Jane ?Peter/ Justin/ Mardie</p> <p>Peter, Beth, Jane</p> <p>Vicky, Jane</p> <p>Jane</p>

	<p><u>10.6 FEF 21-23 June 2024</u>  SusCott already asked to organise reusable cups scheme – Chris has agreed. Accepted we run stand but must be family friendly – ask Nat Recovery group to lead as most popular activity. Subject to FEF’s plan for stalls, we might aim to bring together Camb Sustainable Food, Community Allotment, etc.</p> <p><u>10.7 Small Electricals Recycling</u>  Vicky can help to get a mobile small electricals recycling bin temporarily located in Cottenham. Chris advised contact Jo Brooks, PC. SusCott would promote awareness.</p> <p><u>10.8 SCDC Local Climate Action Conference 28 Nov, 9.30-1.00, at Cottenham Village Hall.</u>  A district wide event but since located in Cottenham Orla Gibbons, Project Officer, is looking to highlight SusCott’s and other local climate action efforts. Agreed we wld run an info stand and prepare a short deck of slides on recent activities to be shown during intervals. PC’s climate emergency action wld also be featured.  Chris wld confirm our input and ask who the conference is for.  Peter &amp; Jane volunteered to take shifts manning the stand [Peter 1.5 hours]. One to arrive early to set up.</p> <p><u>10.9 Mobile Library of Things, Swavesey</u>  Jane had been contacted by Phillip Cohen, from Sheddite, Swavesey, re their ZCC funded project Mobile Library of Things, due to be launched 31 March 2024. The idea is to serve five villages including Cottenham. Libraries of Things are about less stuff, by collectively owning and lending out the kind of kit that is not often used. We wait for more info.</p>	<p>Chris  Nat Rec  Group</p> <p>Vicky</p> <p>Chris</p> <p>Chris  Peter,  Jane</p>
11	<p><b>Date of next meeting</b>  <b>Wed 29<sup>th</sup> November 7.30pm at 11 Margett St.</b></p>	